



QUALITY ENHANCEMENT CELL **GULAB DEVI EDUCATIONAL COMPLEX**

1- EVALUATION PROCESS

2- SELF ASSESSMENT REPORT

2- CODE OF CONDUCT



Presenter

▶ **Dr. Ammara Hamid**

▶ **Designation:**

Director of Quality Enhancement Cell (QEC)

▶ **Qualification:**

M.Phil. Quality Management

PhD (Public Health)

QEC HIERARCHY

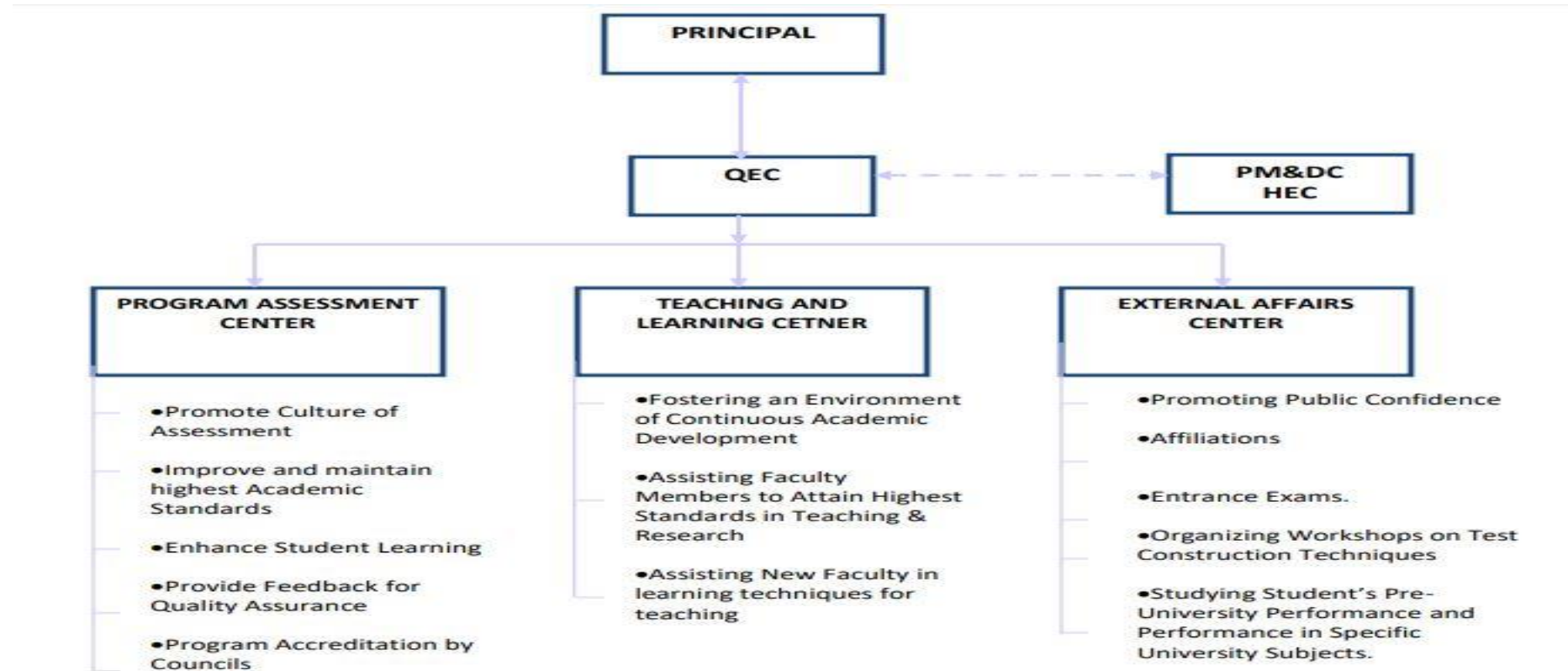
- ▶ **Dr Ammara Hamid**
Director of Quality Enhancement Cell
(QEC)
M.Phil. Quality Management
PhD (scholar) Public Health
- ▶ **Miss Hina Mahmood**
Research Analyst
MPhil Statistics
- ▶ **Mr. Abdul Rehman**
QEC Coordinator
Masters(Economics)

How to define Quality Assurance

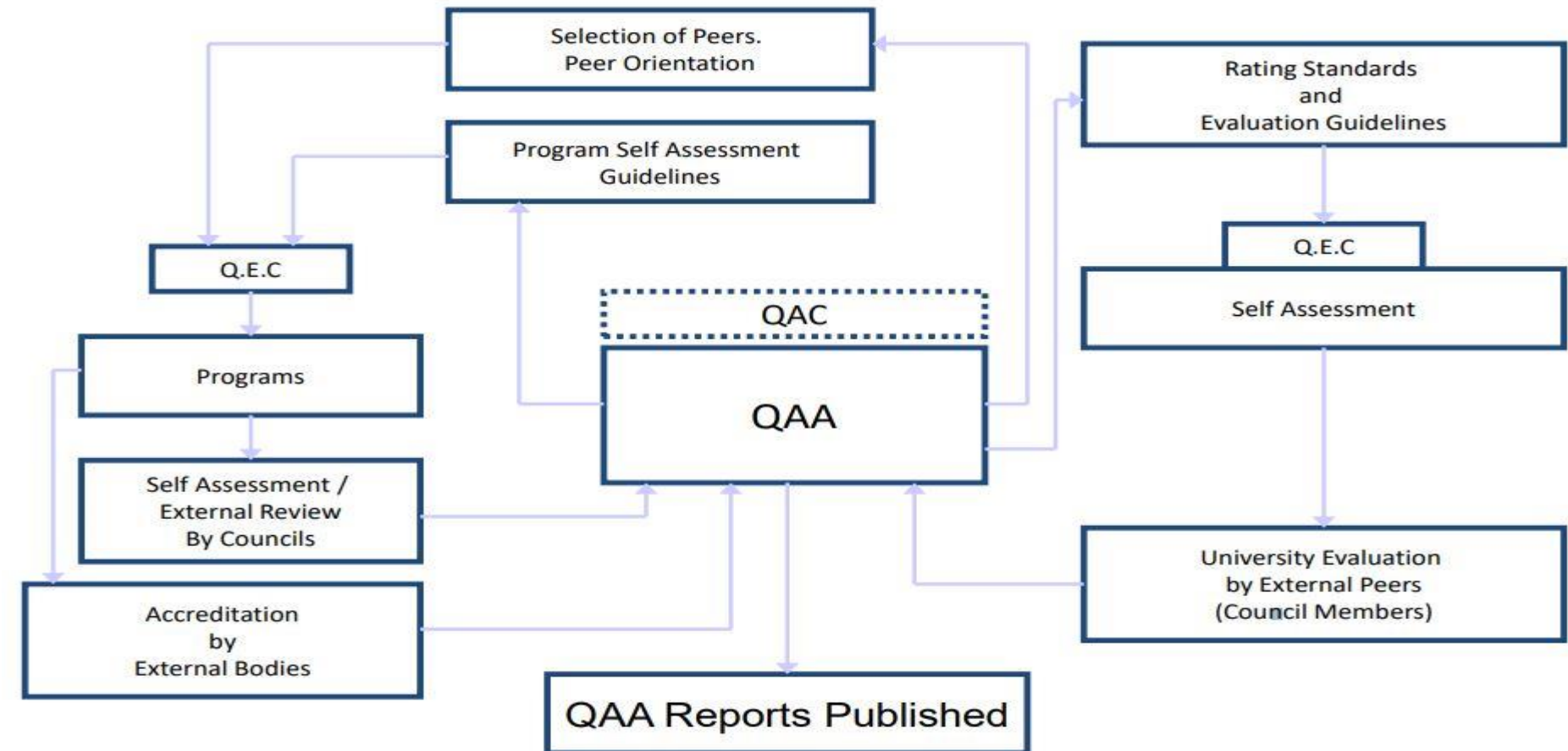
“Quality is the means through which an institution can guarantee with confidence and certainty, that the standards of its educational provision are being maintained and enhanced

- ▶ QEC is the Academic Arm of the Gulab Devi Educational Complex

QEC Organization



QEC Operations



Major Components of Quality Assurance Programme

- ❑ Development of Quality Assurance Criteria
- ❑ Development of Processes & Capacity Building
- ❑ Monitoring and Evaluation
- ❑ Department performance evaluation
- ❑ Trainings & Workshops

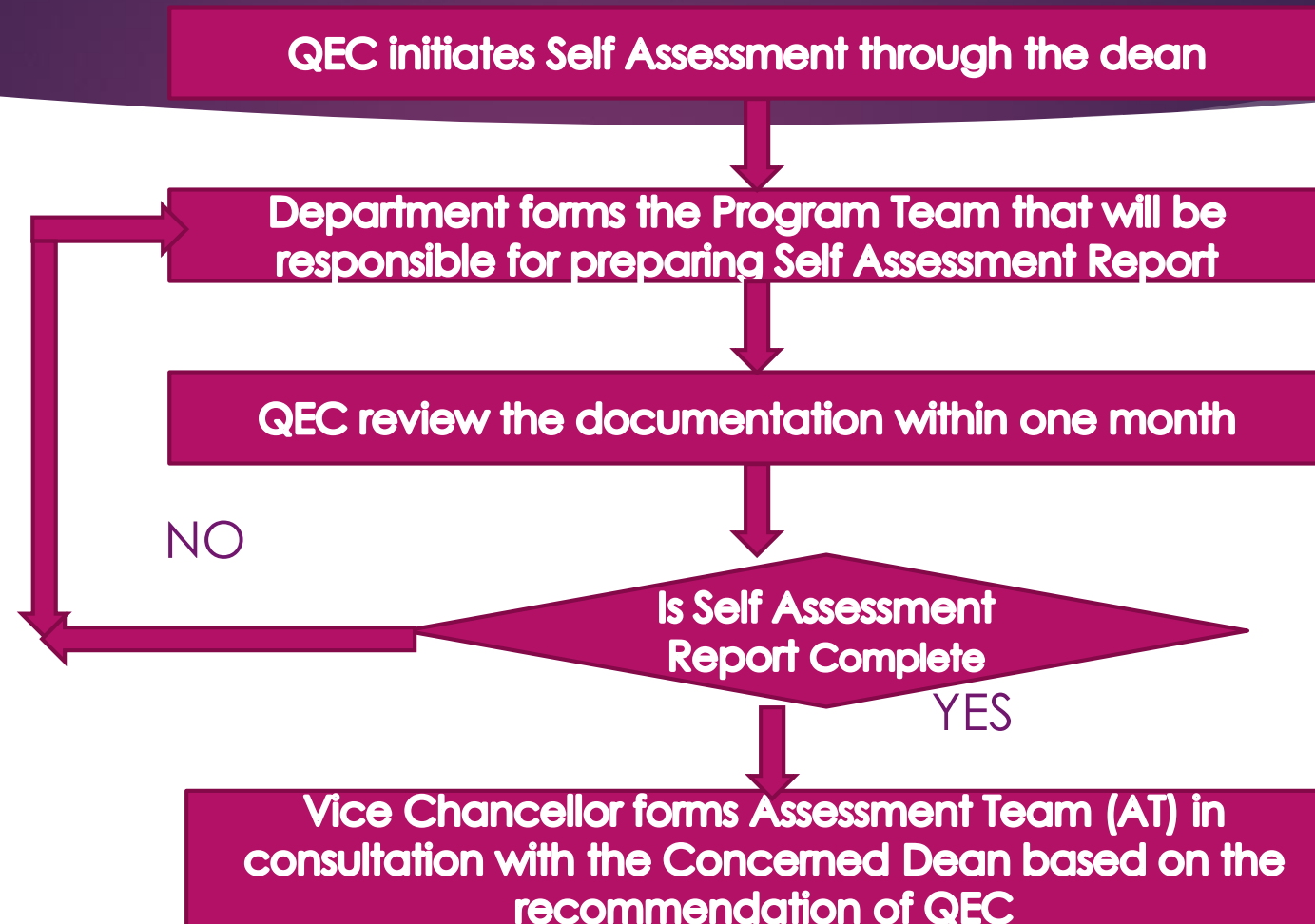
Main Functions of QEC

- ❑ **Promoting public confidence** that the quality and standards of the award of degrees are enhanced and safeguarded.
- ❑ **Review of quality standards** and the quality of teaching and learning in each subject area.
- ❑ **Developing program specifications** (standard set of information clarifying what knowledge, understanding, skills and other attributes a student will have developed through a specific program).
- ❑ **Developing quality assurance processes** and methods of evaluation to affirm that the quality of provision and the standard of awards are being maintained.
- ❑ **Regular monitoring and evaluation** including program monitoring, faculty monitoring, and student's perception

The Role of Self-Assessment Report (SAR)

- ▶ The monitoring and evaluation of academic standards is done through SAR
- ▶ Self Assessment is an assessment conducted by the institution to assess whether programs meet their educational Objectives and Outcomes with the purpose to improve program's Quality and enhancing students Learning

Steps Involved in Conducting a SAR



Steps Involved in Conducting a SAR



```
graph TD; A[QEC plans and fixes Assessment team visit] --> B[The Assessment team conducts assessment and presents its findings to QEC, Dean, Program Team and the Department faculty]; B --> C[The QEC submits an executive summary to the Vice Chancellor/President]; C --> D[The Department prepares implementation plan]; D --> E[Follow up of the implementation plan by QEC];
```

QEC plans and fixes Assessment team visit

The Assessment team conducts assessment and presents its findings to QEC, Dean, Program Team and the Department faculty

The QEC submits an executive summary to the Vice Chancellor/President

The Department prepares implementation plan

Follow up of the implementation plan by QEC

Outcome of SAR

- To be Proactive than Reactive
- Initiate Improvements to achieve Academic Excellence
- Systematize the process of Self Assessment
- Assist in preparing professionals of tomorrow

Why feedback is important?

- ▶ This feedback encourages students to own their learning.
- ▶ It clarifies learning objectives and criteria for success, fostering effective classroom discussions and questioning.
- ▶ This type of feedback drives the learner toward mastery and understanding.
- ▶ It reveals different strategies that can be used to accomplish tasks and derive deeper understanding.
- ▶ It guides them to seek more information to answer questions about what is not understood.

1

2- CODE OF CONDUCT

QUALITY ENHANCEMENT CELL

Dress code

The College students have to follow the dress code in College premises. Students who will not follow the dress code will be charged of fine 2000 Rs.

RESTRICTED DRESS CODES FOR MALE STUDENTS

1. Jeans/Tights
2. Shorts
3. T-Shirts(Half Sleeves)
4. Shirts With Any Message
5. Chapel /Sleeper/Sandals

RESTRICTED DRESS CODES FOR FEMALE STUDENTS

1. Jeans/Tights
2. See through and skin tight dress
3. Shorts
4. T-Shirts(Half Sleeves)
5. Shirts With Any Message
6. Chapel /Sleeper/Sandals
7. Flashy /heavy jewelry/ pazeab

Student identity card

Student will have to carry the College student identity card with them while entering into the College; any College official has the right to check the student ID card. Students will collect their cards from the QEC department. If student, not holding his/ her student identity card within campus will not be allowed to enter in the Campus and class as well. If any student found without wearing identity card at **GDEC** will have to pay 1000rs as fine.

There will be no relaxation given to the students on any ground regarding discipline at **GDEC** Lahore.

Celebrating cafeterias party

At GDEC we encourage all types of students' parties by remaining in College defined rules & regulations, the students have to describe the objective of the party celebration by getting the written approval from Chairman Discipline Committee & also will submit the application in student office at least one day before the party.

Parking facility

To study in the College the parking facility is available for students outside the campus subject to the following:

- No student vehicles will be entered into the college premises without parking stickers
- The students will park their vehicle on their own risk in parking allotted area.
- In case of any loss the College management will not be responsible.
- No student will park their vehicles in faculty area.
 - a) If any student found in misuse or violation of parking rules and regulations strict action will be taken by the Discipline Committee.
 - b) Student will get the parking forms from QEC department.

Food and beverages

The possession of beverages and food stuff is prohibited in all areas. These areas include all classrooms, Lecture Theater, laboratories, Library, and all computer labs.

POSTER APPLICATION

No student is allowed to paste, exhibit, prepare or distribute any poster notice pamphlet or handbill on the College premises without seeking permission from the College administration and concerned Director of the institute.

All notice boards are restricted to campus activities or College related functions. If any student wants to conduct any activity in the College then students must have to get written approval before performing, posting or distributing any samples and information from the appropriate College official.



THANK YOU